

WATAB TOWN BOARD MEETING
Regular Meeting Minutes
Tuesday, October 8, 2024 – 7:00 pm

The regular monthly Watab Township Board Meeting was called to order by Chairperson Arndt at 7:00 pm in the Watab Township Hall.

ROLL CALL

Board members present: Jesse Arndt (remote), Steve Wollak, Kathy Sauer, Clerk

Others Present: Samantha Dwyer, Paul Wippler, Robin Wollak, Kris Shefveld, Kevin Kruger

1. ADDITIONS OR CHANGES TO THE AGENDA

- a. Quote for 108th Street

2. APPROVE THE AGENDA

Supervisor Wollak made a motion to approve the agenda; Supervisor Arndt seconded; motion carried.

3. CONSENT AGENDA—One motion for all items

- a. September 10, 2024: Regular Meeting Minutes
- b. September 16, 2024: Special Meeting Minutes: Treasurer’s Position
- c. September 23, 2024: Special Meeting Minutes: Finance Discussion

Supervisor Wollak moved to approve the consent agenda; Supervisor Arndt seconded; motion carried.

4. TREASURER’S REPORT

September 2024 Month End

FALCON CHECKING STATEMENT

September 30, 2024:

Ending Balance	\$100,000.00
Outstanding Deposits.....	<u>+00.00</u>
	\$100,000.00
Outstanding Checks.....	\$55,036.63
BALANCE	\$44,963.37

CTAS Schedule 1 Balance.....**\$44,963.26**

Difference\$.11

CURRENT ACCOUNT BALANCES:

- Intrafi.....\$654,546.93
- Checking Account.....\$100,000.00
- Road and Bridge\$67,062.81
- Town Hall Savings.....\$19,278.25
- Bond Value\$704,619.35

Notes:

- Checking Account Interest \$00.00
- Road & Bridge Savings Interest \$23.72
- Town Hall Building Savings Interest \$6.53
- Intrafi Interest \$1,149.45
- BCA Fine Share \$389.94

- Benton Cablevision Franchise Fees \$821.15

The Treasurer and Clerk were not able to balance before the Treasurer left; they will work to balance the books next week when the Treasurer returns.

Supervisor Wollak made a motion to approve the Treasurer’s Report noting balancing will be finalized next week; Supervisor Arndt seconded; motion carried.

5. APPROVE LIST OF CLAIMS AND PAYROLL

Receipts for the month of September \$652,523.79
 Disbursements for the month of September \$659,663.23

EFT Payments:

Internal Revenue Service..... \$746.29
 Public Employee Retirement \$466.05

Supervisor Wollak made a motion to approve the List of Claims, Payroll and EFT payments; Supervisor Arndt seconded; motion carried.

6. WSB ENGINEER REPORT—Kevin Kruger

- a. Shoestring Loop/95th Street NW Update
 Project is almost complete and came in \$11,000 under the original contract.

- b. Cost Estimate for 105th Street NW
 As requested by the Board, Kevin submitted an Opinion of Probable Cost for construction of 105th Street NW in 2025. Cost came in at \$454,944.35. The Board will take this into consideration when making decisions.

- c. Burton Place and Ivy Place
 Much of Burton Place is not platted and some areas have right-of-way issues.

7. DEPARTMENT OF DEVELOPMENT REQUESTS

None

8. BOND/ARPA FUNDS

Clerk Sauer provided a report showing balances in the Bond and ARPA funds as of October 1, 2024.

The Bond balance is \$704,619.35. After paying pending construction costs, the remaining balance will be \$4,930.45.

The balance in the ARPA account as of October 1 is \$83,537.68. These funds must be spent by December 31, 2024, or they must be earmarked for specific expenses. The Board agreed it would be best to spend the funds to avoid federal red tape.

Supervisor Wollak made a motion to approve the following expenses in addition to expenses previously approved:

- New laptops for Clerk and Treasurer \$1,536.00
- Kitchen floor replacement 1,065.00
- Arbitrage (Bond) 3,000.00
- Tablet for MS4 Reporting 1,000.00
- Spray Patching 4,500.00
- Ferry Point/Lakewood Shores Retainage 60,958.41

Supervisor Arndt seconded; motion carried.

The balance after these expenses are met will be \$4,433.27. The Board will revisit at the next meeting to discuss how best to use the remaining funds.

9. BID FOR 108TH STREET

A quote to mill and overlay 108th Street this fall was received from Hanson Paving. The bid was in the amount of \$89,650.00 and was unanimously approved by the Board electronically to expedite the project's completion before the weather changes.

CITIZEN'S INPUT

- **Kris Shefveland**
Questioned when decisions regarding road construction for 2025 would be made.
The budget will be analyzed early in 2025 to determine what, if any, projects will be undertaken in 2025.
- **Samantha Dwyer—School Board Member, District 47**
Introduced herself as a current school board member running for re-election and inviting residents to contact her with concerns.

ADJOURNMENT

Supervisor Wollak made a motion to adjourn; Supervisor Arndt seconded; motion carried. Meeting adjourned at 7:24.

Respectfully submitted,

Kathy Sauer
Township Clerk

Jesse Arndt, Board Chairperson

Date

Kathy Sauer, Clerk

Date